

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA  
ACADEMIC SENATE

ACADEMIC AFFAIRS COMMITTEE

REPORT TO

THE ACADEMIC SENATE

AA-005-156

Attendance in Classes by Non-Enrolled Students

Academic Affairs Committee

Date:

Executive Committee  
Received and Forwarded

Date: 05/11/2016

Academic Senate

Date: 05/25/2016  
First Reading  
10/26/2016  
Second Reading

**Resources Recommended and Consulted:**

<b>Recommended</b>	<b>Consulted</b>
Deans, Associate Deans	Deans, Associate Deans
Department Chairs	Department Chairs
Enrollment Services, Student Affairs	Megan Stang, Kathleen Street
Kellogg Honors College	Suketu Bhavsar
	General Council

**Discussion**

The catalog includes a sentence setting limits on sitting in classes in a policy about Challenge by Examination. It was not clear if the policy applied more broadly, and whether it applied to both state-support and self-support classes. The attached policy is an attempt to clarify the policy. The first paragraph was given in the initial referral, which stated that it “has been vetted by the CSU General Council.”

**Proposed Policy****Recommendation**

The Academic Affairs Committee recommends adoption by the Academic Senate and recommends to the President to approve the “Attendance in Classes by Non-Enrolled Students Policy” as follows:

“Cal Poly Pomona is committed to protecting both the educational quality of courses and the student-instructor relationship for fee-paying students. No individuals, including Cal Poly Pomona students, shall be permitted to participate as a student in a meeting of a class without the permission of the instructor of the class. When such permission is given, the individual may not be permitted to attend for more than two meetings without enrolling either for audit or course credit. The number of non-enrolled individuals attending a particular class meeting shall not be so large as to disrupt the educational experience of the students enrolled in the class. This policy shall apply to all classes offered by Cal Poly Pomona, including those offered through the College of the Extended University.”